

# Bakersfield College HIT Advisory Committee



*Date & Time* 4/18/2024 4:00 PM | *Location of Meeting* Bakersfield College Fireside Room

**Meeting called by** Bridget Nixon  
MS, RHIA, CHDA  
Program Director

**Type of meeting** Advisory

**Facilitator** Bridget Nixon

**Note taker** Bridget Nixon

**Timekeeper** Bridget Nixon

<b>Attendees:</b> X=present, E= excused, A=absent			
X	Dora Ayala - Alumni	X	Andrea Wong – Coder, Banner Health
X	Jodie Fujimoto – HIM Operations Manager, Adventist Health Castle	X	Amie Ancheta – HIM Supervisor, Adventist Health Delano
X	Vickie Gilley – HIM Tech Lead, Adventist Health Physician’s Network	X	Adriana Preciado - Regional HIM Director, Huron
X	Daisy Garza - Alumni		
X	Alvin Tanicala, RHIT – HIM Operations Manager, Adventist Health -Bakersfield/ Techachapi		

---

## Agenda Items

---

Topic	Presenter	Time allotted
✓ Call to Order: Meeting called to order at 4:31 by Director Nixon Quorum met with 8 voting members (4 members minimum for quorum)	B.Nixon	1 minute
✓ Program Highlights: <ul style="list-style-type: none"><li>• What does the HIT Advisory Board Members do - Overview</li><li>• RHIT Exam Pass Rate = 100% pass rate for first-time test takers</li><li>• Enrollment: Record high course enrollments for 2023-2024 academic year.<ul style="list-style-type: none"><li>○ HIT Majors: 132 declared majors (increase)</li></ul></li><li>• Accreditation Standing = Good standing; no deficiencies</li></ul>	B.Nixon	10
✓ Consent Items: Potential Certificates of Achievement <ul style="list-style-type: none"><li>• Health Information Technology Program Director Heather Nixon presented and proposed the <b>Health Information Technology Assistant (HITA) Certificate of Achievement</b> that will upon approval begin in the Fall semester of 2025. The certificate courses and curriculum address the community's needs and the Health Information Technology Advisory Board's prior recommendation for an educated entry-level workforce as well as a resource to upskill current employees. Additionally, Director Nixon presented the proposed Certificate of Achievement's program description from the Program Outline Report.<ul style="list-style-type: none"><li>○ The courses include:<ul style="list-style-type: none"><li>▪ Math B22 – Elementary Statistics (4 - 4.5 units)</li><li>▪ MEDS B37 – Medical Terminology (3 units)</li><li>▪ COMP B5 – Introduction to Microsoft (3 units)</li><li>▪ HEIT B10 – Introduction to Health Information Technology: Hospital Setting (3 units)</li><li>▪ HEIT B23 – Medical Legal Aspects of Health Information (3 units)<ul style="list-style-type: none"><li>• TOTAL CREDITS = 16 – 16.5</li></ul></li></ul></li></ul></li></ul>	B.Nixon	30

**Discussion:** None

**Motion:** Adriana Preciado made a motion to approve, Alvin Tanicala Seconded the motion. All present (8) in favor and none opposed.

**Outcome:** *The Advisory Board recommends the Health Information Technology Certificate of Achievement.*

- Health Information Technology Program Director Heather Nixon presented and proposed the **Medical Coding Specialist Certificate of Achievement** that will upon approval begin in the Fall semester of 2025. The certificate courses and curriculum address the community's need for educated and certified medical coders. Director Nixon presented the proposed Medical Coding Specialist CoA. Additionally, Director Nixon presented the proposed Certificate of Achievement's program description from the Program Outline Report.
  - The courses include:
    - MEDS B37 – Medical Terminology (3 units)
    - HEIT B12 – Basic Pharmacology (3 units)
    - HEIT B13 – Human Disease (3 units)
    - HEIT B30 – Human Disease (3 units)
    - HEIT B20 – International Classification of Diseases Coding, Coding I (4 units)
    - HEIT B21 – International Classification of Diseases Coding, Coding II (4 units)
    - HEIT B22 – Current Procedure Terminology (CPT Coding) (3 units)
    - HEIT B25 – Healthcare Reimbursement (3 units)
    - HEIT B31 – Professional Practice: Health Information Coding Specialist (3 units)
      - TOTAL CREDITS = 29 units

**Discussion:** Adriana Preciado expressed that this would help identify students that would have potential to move into coding.

**Motion:** Alvin Tanicala made a motion to approve the Health Information Technology Assistant Certificate of Achievement. Adriana Preciado seconded the motion. All present voted in favor (8) and none opposed.

**Outcome:** *The Advisory Board recommends the Medical Coding Specialist Certificate of Achievement.*

✓ Health Information and Informatics Bachelors Degree

B.Nixon

15

Director Nixon presented and proposed the Health Information and Informatics Bachelors Degree that upon approval will be moved on for approval and being built. This degree will align with our program and institutions strategic goals and to meet the needs of our student and industry.

**Discussion:** Adriana Preciado and Alvin Tanicala expressed appreciation to Bakersfield College for thinking of the future of the HIT community by moving forward with a Bachelor's Degree. Dora Ayala expressed that this would help HIT students both financially and having a Bachelor's Program close to home.

**Motion:** *Adriana Preciado made a motion to approve the Health Information and Informatics Bachelors Degree, Alvin Tanicala seconded. All present voted in favor (8), and none opposed.*

**Outcome:** *The advisory board recommends the Health Information and Informatics Bachelors Degree.*

---

***Adjournment: 5:00 pm***

---

---

## Other Information

---

**Special notes:** Next meeting will be held in the Fall 2024.