

We, Los Angeles Valley College, have contacted the following 18 colleges for collegial consultation concerning the proposed

Human Resources Management (HRM) Certificate of Achievement (18 units):

- Cerritos College
- Citrus College
- Compton College
- East Los Angeles College
- El Camino College
- Glendale College
- Long Beach City College
- Los Angeles City College
- Los Angeles Harbor College
- Los Angeles Mission College
- Los Angeles Pierce College
- Los Angeles Southwest College
- Los Angeles Trade-Technical College
- Mount Sac College
- Pasadena City College
- Rio Hondo College
- Santa Monica College
- West Los Angeles College

From: Nalepa, Laurie L <NALEPAL@LAVC.EDU>

Date: Tuesday, May 14, 2024 at 10:15 AM

To: yreal@cerritos.edu <yreal@cerritos.edu>, pflor@compton.edu <pflor@compton.edu>, kmathews@citruscollege.edu <kmathews@citruscollege.edu>, Madrid, Kendra <madridk@elac.edu>, dgonzales@elcamino.edu <dgonzales@elcamino.edu>, fsaucedo@glendale.edu <fsaucedo@glendale.edu>, gcarbonaro@lbcc.edu <gcarbonaro@lbcc.edu>, Ly, Vi K <lyvk@lacitycollege.edu>, Khat, Mon <khatm@piercecollege.edu>, Brach, Eric R <bracher@lasc.edu>, Wilson, Marcia R <wilsonMR@lattc.edu>, Rivera-Figueroa, Armando <RIVERAA2@EMAIL.LACCD.EDU>, jgalbraith@mtsac.edu <jgalbraith@mtsac.edu>, aderdiarian@pasadena.edu <aderdiarian@pasadena.edu>, m Slavich@riohondo.edu <m Slavich@riohondo.edu>, Ramos Patricia@smc.edu <Ramos Patricia@smc.edu>, Miller, Tiffany S <millerts@wlac.edu>, Uliana, Marla R <ulianamr@lamission.edu>

Cc: Jordan, Matthew T <jordanmt@LAVC.EDU>, Nalepa, Laurie L <NALEPAL@LAVC.EDU>, Sanford, Kevin R <SANFORKR@LAVC.EDU>

Subject: Request for Collegial Consultation

Hello Everyone

Hope things are not too crazy as we near the end of the semester. I wanted to alert every one of the following new program. The Business Administration Department at LA Valley College (LAVC) plans to expand its offerings in Business and Human Resource Management (HRM). The department plans to offer a Certificate of Achievement in Human Resource Management (HRM).

The certificate will have the following six required courses:

Human Resource Management (HRM) Certificate (18 Units)

Course	Title	Units
MGMT 031	Human Relations for Employees	3
MGMT 001	Principles of Management	3
MGMT 033	Human Capital Management	3
BUS 001	Introduction to Business	3
BUS 032	Business Communications	3
LAW 001	Business Law	3

This HRM certificate prepares students for careers and advancement in the human resources management field. Human resources specialists work in business and industry, government, and other organizations, including non-profits. Students become familiar with various approaches to business organization, the strategic nature of human resources, payroll accounting operations, personnel, and legal issues.

Graduates may be employed in human resources (recruiting, interviewing, and hiring), benefits administration, compensation, and employee relations.

For questions about the certificate, please contact Dr. Kevin Sanford sanforkr@lavc.edu

Please share with your faculty and anyone else who may be interested. **Let me know if you have any concerns by May 27**

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