

**Inland Empire Desert Regional Consortium
CTE Deans Meeting**

Location: Online via Zoom

December 13, 2021, 1pm

Minutes

Roll Call (Quorum = 8 colleges; 7 votes required to carry any motion). Called to order at: 1:01pm:

CTE Deans: Present: Crystal Nasio (Barstow College), Yolanda Friday (Chaffey College), Doug Benoit (College of the Desert), Matt Barboza (Copper Mountain College), Dan Word (Crafton Hills College), Eric Anthony (Moreno Valley College), Joyce Johnson, Von Lawson, Marilyn Harvey (Mt. San Jacinto College), Jason Parks, Ashley Etchison (Norco College), Biju Raman (Palo Verde College), Shari Yates, Tammy Vant Hul, Thea Quigley (Riverside City College), Vanessa Thomas (San Bernardino Valley College), McKenzie Tarango (Victor Valley College), Michael Goss (Center of Excellence), Julie Pehkonen (IEDRC Chair), Deb Mustain (CCCAOE Vice President Region, and Diann Thursby (recorder)

Guests: Rebecca Elmore, Alan Braggins, Theresa Becker (Palo Verde College), Alan Villemez (Interact), Leo Medina (MSJC)

Regional Recommendation Process:

The Inland Empire/Desert Regional Consortium is comprised of the 12 community colleges in Riverside and San Bernardino counties. The California Community College Chancellor's Office requires that all requests for new CTE program approvals include a recommendation from the "appropriate CTE Regional Consortium" (PCAH 7th Edition, page 22). This recommendation ensures program offerings meet regional labor market needs and do not unnecessarily duplicate programs.

The IE/DRC vested responsibility for recommending new programs, program revisions, and other program matters with its CTE Deans subcommittee (click here to see [IE/DRC Governance](#)).

Regional recommendation should occur at the beginning of new program development. Colleges seeking regional recommendation must submit their request online at [RegionalCTE.org](#).

Program Recommendation

College: Mt. San Jacinto College

Program Name: Logistics

Motion: Parks moved to recommend Logistics Certificate of Achievement

Seconded by: Word

Comments/discussion: Leo Medina presented the submission. Amazon and UPS have approved of the curriculum and they want to add Six Sigma certification to the certificate. Question: is there a pathway beyond the certificate. The certificate is stackable and CSU transferable (CSU San Bernardino and CSU Dominguez Hills).

Motion Carried? Yes

College: Mt. San Jacinto College

Program Name: Associate Degree in Medical Laboratory Technology

Tabled until the January meeting.

College: Victor Valley College

Program Name: Police Technician Specialist Certificate Of Achievement

Motion: Raman moved to recommend Police Technician Specialist Certificate Of Achievement

Seconded by: Benoit

Comments/discussion:. Brief approval. Train individuals for civilian positions and to prepare them for entry level positions.

Motion Carried? Yes

College: Victor Valley College

Program Name: Law Enforcement Module II Basic Course

Motion: Raman moved to recommend Law Enforcement Module II Basic Course Certificate of Achievement

Seconded by: Benoit

Comments/discussion:. Brief overview. Qualified for entry level peace office volunteering after completion of certificate.

Motion Carried? Yes

College: Victor Valley College

Program Name: Law Enforcement Module III Basic Course

Motion: Raman moved to recommend Law Enforcement Module III Basic Course Certificate of Achievement

Seconded by: Benoit

Comments/discussion:. Brief overview of certificate.

Motion Carried? Yes

College: Victor Valley College

Program Name: Correction Officer Core Course Certificate

Motion: Raman moved to recommend Correction Officer Core Course Certificate of Achievement

Seconded by: Benoit

Comments/discussion: They have been local certificates for years. They are sending it now for state approval.

Motion Carried? Yes

Other

- CCCAOE Updates with Deb Mustain - Please submit proposals for spring conference. The goal is to have new presenters at the spring conference. The conference will be both virtual and in person in the spring. Link from chat: <https://cccae.org/spring-conference-2022/>
- Career Ed Resource Email Campaign (Alan Villemez)
 - Career Ed resource templates for current students to share the resources. Would you be willing to share the template email with the students? Interact would partner with the PIO at the colleges. Please reach out if you would like to see the email ahead of time. The goal is to have all colleges involved in the project.
- Conversion (Applied but not enrolled) Campaign (Alan Villemez)
 - The campaign has been done for the last three years and it targets students who have applied but not enrolled. The campaign will run June-August. The ask is just to have a commitment from the colleges. The commitment needs to come from the PIO and that they are receiving the updated lists week to week.
 - Do the Deans want to be copied on all the emails?
 - Reviewed the data from the last conversion campaign (page 6).
 - 10 of the 12 colleges participated in the last campaign.

- Julie shared updates from the Executive Council meetings.
- College updates:
 - Julie - waiting to hear from CCCCCO on 42 million in funds. Round 5 was the exact same allocation as Round 6. One possible reason for the delay is they are accounting for COVID and “unemployment numbers”.
 - Palo Verde on break 12/23 to 1/3/2022
- Regional Directors:
 - Rebecca does not have any updates for the Deans.
 - Alan no updates to report.
 - Michael thanks for all the support. Reaching out very soon to get updated information for the GIS map.

Motion: Etchison moved to approve the minutes for the December 13, 2021 CTE Deans Meeting.

Seconded by: Raman

Motion carried? Yes.

Next meeting: January 10, 2022 at 1pm.

Meeting adjourned at 1:37pm