



**CTE Deans Meeting**  
**October 9, 2017, 1:00 p.m.**  
**Location: Via Zoom**  
**Minutes**

<b>Roll Call - Meeting Called to order at 1:02 p.m.</b>			
Barstow College - Sandi Thomas	x	Norco College - Kevin Fleming	x
Chaffey College – Joy Haerens	x	Palo Verde College – Sonja Brown Givens	x
College of the Desert - Zerryl Becker	x	San Bernardino Valley College - Albert Maniaol	x
Copper Mountain College - Zachary Ginder	x	Riverside City College – Kristine DiMemmo	x
Crafton Hills College - Dan Word	x	Victor Valley College – Peter Maphumulo	
Moreno Valley College - Melody Graveen		Center of Excellence – Michael Goss	x
Moreno Valley College - Art Turnier	x	IE/DRC – Julie Pehkonen	x
Mt. San Jacinto College - Joyce Johnson		IE/DRC – Diann Thursby (recorder)	x
Guests: Nance Nunez (Barstow); Vanessa Thomas (Chaffey)			
<b>Welcome: Meeting Called to order at:</b>			
CCCAOE Update – Kevin Fleming			
<ul style="list-style-type: none"> <li>• Check website for pre-conference &amp; conference updates.</li> </ul>			
<b>Program Recommendation</b>			
College: Chaffey College			
Program Name: <a href="#">Computer Game Development</a>			
<i>Motion: Maniaol moved to recommend Computer Game Development Certificate of Achievement</i>			
<i>Seconded by: Ginder</i>			
<i>Comments/discussion: Certificate is stackable. Connect with Joy if you are interested in aligning your program with Chaffey. Some concerns expressed by Norco College regarding the employability of low unit completers based on</i>			

*Norco's own experience. Too broad of requirements does not serve students well and most couldn't even find entry-level employment.*

*Motion carried? Motion carried with one no vote (Fleming).*

College: Chaffey College

Program Name: [Paralegal A.S.](#)

*Motion: Fleming moved to recommend Paralegal A.S.*

*Seconded by: Thomas*

*Comments/discussion: Overview program.*

*Motion carried? Motion carried.*

College: College of the Desert

Program Name: [Agri-Business AS Degree](#)

*Motion: Ginder moved to recommend Agri-Business AS Degree*

*Seconded by: Fleming*

*Comments/discussion: Overview of all agriculture program submitted. Stackable certificate.*

*Motion carried? Motion carried.*

College: College of the Desert

Program Name: [Agriculture Office Professional](#)

*Motion: Ginder moved to recommend Agriculture Office Professional certificate of achievement.*

*Seconded by: Fleming*

*Comments/discussion: Overview of all agriculture program submitted. Stackable certificate. Zerryl will check the TOPS code on this program before it is submitted.*

*Motion carried? Motion carried.*

College: College of the Desert

Program Name: [Agriculture Pest Management](#)

*Motion: Ginder moved to recommend Agriculture Pest Management certificate of achievement.*

*Seconded by: Fleming*

*Comments/discussion: Overview of all agriculture program submitted. Stackable certificate.*

*Motion carried? Motion carried.*

College: College of the Desert

Program Name: [General Agriculture AS Degree](#)

*Motion: Ginder moved to recommend General Agriculture AS Degree*

*Seconded by: Fleming*

*Comments/discussion: Overview of all agriculture program submitted. Stackable certificate.*

*Motion carried? Motion carried.*

College: College of the Desert

Program Name: [Agriculture Irrigation Technician Certificate of Achievement](#)

*Motion: Ginder moved to recommend Agriculture Irrigation Technician Certificate of Achievement*

*Seconded by: Fleming*

*Comments/discussion: Overview of all agriculture program submitted. Stackable certificate.*

*Motion carried? Motion carried.*

College: College of the Desert

Program Name: [Agriculture Office Assistant Certificate of Achievement](#)

*Motion: Ginder moved to recommend Agriculture Office Assistant Certificate of Achievement*

*Seconded by: Fleming*

*Comments/discussion: Overview of all agriculture program submitted. Stackable certificate.*

*Motion carried? Motion carried.*

College: College of the Desert

Program Name: [Agriculture Food Safety Certificate of Achievement](#)

*Motion: Ginder moved to recommend Agriculture Food Safety Certificate of Achievement*

*Seconded by: Fleming*

*Comments/discussion: Overview of all agriculture program submitted. Stackable certificate.*

*Motion carried? Motion carried.*

College: College of the Desert

Program Name: [Agriculture Technician Certificate of Achievement](#)

*Motion: Ginder moved to recommend Agriculture Technician Certificate of Achievement*

*Seconded by: Fleming*

*Comments/discussion: Overview of all agriculture program submitted. Stackable certificate.*

*Motion carried? Motion carried.*

College: Barstow College

Program Name: [Heating, Ventilation, and Air Conditioning \(HVAC\)](#)

*Motion: DiMemmo moved to recommend Heating, Ventilation, and Air Conditioning (HVAC) certificate of achievement.*

*Seconded by: Word*

*Comments/discussion: Overview of program.*

*Motion carried? Motion carried.*

College: Barstow College

Program Name: [Automotive Technology-Air Conditioning](#)

*Motion: DiMemmo moved to recommend Automotive Technology Air Conditioning certificate of achievement.*

*Seconded by: Word*

*Comments/discussion: Overview of automotive certificates. Worked with DSN, Larry McLaughlin and other colleges in the region so that they align.*

*Motion carried? Motion Carried.*

College: Barstow College

Program Name: [Automotive Technology-Advanced Technology](#)

*Motion: DiMemmo moved to recommend Automotive Technology Advanced Technology certificate of achievement.*

*Seconded by: Word*

*Comments/discussion: Overview of automotive certificates*

*Motion carried? Motion Carried.*

College: Barstow College

Program Name: [Automotive Technology-Hybrid Technology](#)

*Motion: DiMemmo moved to recommend Automotive Technology- Hybrid Technology certificate of achievement.*

*Seconded by: Word*

*Comments/discussion: Overview of automotive certificates*

*Motion carried? Motion Carried.*

College: Barstow College

Program Name: [Automotive Technology-Steering, Suspension, and Brakes](#)

*Motion: DiMemmo moved to recommend Automotive Technology- Steering, Suspension, and Brakes certificate of achievement.*

*Seconded by: Word*

*Comments/discussion: Overview of automotive certificates*

*Motion carried? Motion Carried.*

College: Barstow College

Program Name: [Industrial Maintenance Electrical and Instrumentation Level III](#)

*Motion: Turnier moved to recommend Industrial Maintenance Electrical and Instrumentation Level III certificate of achievement.*

*Seconded by: Word*

*Comments/discussion:*

*Motion carried? Motion Carried.*

College: Barstow College

Program Name: [Industrial Maintenance Electrical and Instrumentation Level IV](#)

*Motion: Turnier moved to recommend Industrial Maintenance Electrical and Instrumentation Level IV certificate of achievement.*

*Seconded by: Word*

*Comments/discussion:*

*Motion carried? Motion Carried.*

College: Barstow College

Program Name: [Welding Technology](#) Associate of Science Degree

*Motion: DiMemmo moved to recommend Welding Technology Associate of Science Degree*

*Seconded by: Maniaol*

*Comments/discussion: Overview of program. SBVC and RCC asked to be included on the alignment of program.*

*Motion carried? Motion Carried.*

College: Barstow College

Program Name: [Welding Technology](#) Certificate of Achievement

*Motion: DiMemmo moved to recommend Welding Technology Certificate of Achievement*

*Seconded by: Maniaol*

*Comments/discussion: Overview of program. SBVC and RCC asked to be included on the alignment of program.*

*Motion carried? Motion Carried.*

College: Barstow College

Program Name: [Welding Technology-Gas Tungsten Arc Welding \(GTAW\)](#)

*Motion: DiMemmo moved to recommend Welding Technology- Gas Tungsten Arc Welding (GTAW) certificate of achievement.*

*Seconded by: Maniaol*

*Comments/discussion: Overview of program. SBVC and RCC asked to be included on the alignment of program.*

*Motion carried? Motion Carried.*

College: Barstow College

Program Name: [Welding Technology-Pipe Welding](#)

*Motion: DiMemmo moved to recommend Welding Technology- Pipe Welding certificate of achievement.*

*Seconded by: Maniaol*

*Comments/discussion: Overview of program. SBVC and RCC asked to be included on the alignment of program.*

*Motion carried? Motion Carried.*

College: Barstow College

Program Name: [Welding Technology-Semi-Automatic Arc Welding \(GMAW/FCAW\)](#)

*Motion: DiMemmo moved to recommend Welding Technology- Semi-Automatic Arc Welding (GMAW/FCAW) certificate of achievement.*

*Seconded by: Maniaol*

*Comments/discussion: Overview of program. SBVC and RCC asked to be included on the alignment of program.*

*Motion carried? Motion Carried.*

College: Barstow College

Program Name: [Welding Technology-Shielded Metal Arc Welding \(SMAW\)](#)

*Motion: DiMemmo moved to recommend Welding Technology- Shielded Metal Arc Welding (SMAW) certificate of achievement.*

*Seconded by: Maniaol*

*Comments/discussion: Overview of program. SBVC and RCC asked to be included on the alignment of program.*

*Motion carried? Motion Carried.*

College: College of the Desert

Program Name: Business Information Worker I and Business Information Worker II Certificates

*Motion: Ginder moved and Haerens seconded to "blanket" approve BIW I and BIW II Certificates of Achievement.*

*Motion carried? Motion carried.*

## **Other**

### Regional Piggybacking Endorsements

Discussion on how the "regional piggyback endorsement" will work.

From 12-12-16 meeting:

- Comes through as an info item under the regional approval process. The agenda would state the College is moving forward with "blanket" approval. (just information using the blanket approval).
- The Labor Market Information (LMI) will be included in the minutes when a "regional piggyback endorsement" occurs.

*Motion: Ginder moved to "blanket" recommend any regional college submitting a Business Information Worker I or Business Information Worker II associate degree or certificate of achievement that is aligned with the statewide model developed by the ICT/Digital Media sector.*

*Seconded by: Haerens*

*Comments: College of the Desert and San Bernardino Valley College requested to piggyback on the Business Information Worker I & II.*

*Motion carried? Motion carried.*

LMI Reports (Goss) -

LMI request time to five weeks notice. It takes two or three hours to complete one request.

Timeline for submitting items for Deans Meeting

Please have programs submitted by Thursday evening by 11:59 p.m. prior to the meeting.

### **Approval of Minutes**

Review and Approval of Minutes: October 9, 2017 Meeting

*Motion to approve the minutes from the October 9, 2017 CTE Deans meeting.*

*Motion by: DiMemmo*

*Seconded by: Maniaol*

*Motion carried? Motion carried.*

*Meeting adjourns at 2:08 p.m.*

**Next Meeting: November 13, 2017, 1 p.m. (Via Zoom)**

Link to Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/8864839238>

Telephone: Dial: +1 646 558 8656 (US Toll) or +1 408 638 0968 (US Toll)

Meeting ID: 886 483 9238