

**Inland Empire Desert Regional Consortium  
CTE Deans Meeting  
December 18, 2019  
Location: Online via Zoom**

**Minutes**

**Roll Call (Quorum = 8 colleges; 7 votes required to carry any motion). Called to order at: 1:37pm**

Barstow College - Lisa Holmes	Present	Mt. San Jacinto College - Joyce Johnson, Marilyn Harvey	Present
Chaffey College – Robert Frost, Vanessa Thomas	Present	Norco College - Jason Parks	Present
College of the Desert - Douglas Benoit	Present	Palo Verde College – Biju Raman	Present
Copper Mountain College - Melynie Schiel	Present	San Bernardino Valley College - Patty Quach	Present
Crafton Hills College - Dan Word	Present	Riverside City College – Ajene Wilcoxson	Not Present
Moreno Valley College - Melody Graveen	Not Present	Riverside City College - Sandy Baker	Not Present
Moreno Valley College - Art Turnier	Not Present	Victor Valley College – Todd Scott	Not Present
Center of Excellence – Michael Goss	Present	IE/DRC – Julie Pehkonen	Not Present
Ashley Etchison - Director Regional Marketing	Not Present	IE/DRC – Diann Thursby (recorder)	Present

**Guests:** Curtis Compton, SBVC

**Regional Recommendation Process:**

The Inland Empire/Desert Regional Consortium is comprised of the 12 community colleges in Riverside and San Bernardino counties. The California Community College Chancellor’s Office requires that all requests for new CTE program approvals include a recommendation from the “appropriate CTE Regional Consortium” (PCAH 6th Edition, page 17). This recommendation ensures program offerings meet regional labor market needs and do not unnecessarily duplicate programs.

The IE/DRC vested responsibility for recommending new programs, program revisions, and other program matters with its CTE Deans subcommittee ([click here to see IE/DRC Governance](#)).

Regional recommendation should occur at the beginning of new program development. Colleges seeking regional recommendation must submit their request online at [RegionalCTE.org](http://RegionalCTE.org).

## Program Recommendation

**College:** San Bernardino Valley College

**Program Name:** [Building Information and 3D Modeling](#)

**Motion:** Thomas moved to recommend Building Information and 3D Modeling Certificate of Achievement

**Seconded by:** Parks

**Comments/discussion:** Goal to transfer smoothly to Cal Poly Pomona and meet industry needs.

**Motion carried.**

**College:** San Bernardino Valley College

**Program Name:** [Building Information Management \(BIM\)](#)

**Motion:** Thomas moved to recommend Building Information Management (BIM) Certificate of Achievement

**Seconded by:** Parks

**Comments/discussion:** Goal to transfer smoothly to Cal Poly Pomona and meet industry needs.

**Motion carried.**

**College:** San Bernardino Valley College

**Program Name:** [Architecture and Environmental Design](#)

**Motion:** Thomas moved to recommend Architecture and Environmental Design A.S. Degree

**Seconded by:** Parks

**Comments/discussion:** Goal to transfer smoothly to Cal Poly Pomona and meet industry needs.

**Motion carried.**

**College:** San Bernardino Valley College

**Program Name:** [3D Modeling and Design](#)

**Motion:** Thomas moved to recommend 3D Modeling and Design Certificate of Achievement

**Seconded by:** Parks

**Comments/discussion:** Goal to transfer smoothly to Cal Poly Pomona and meet industry needs.

**Motion carried.**

**College:** San Bernardino Valley College

**Program Name:** [Social Media Studio Production](#)

**Motion:** Raman moved to recommend Social Media Studio Production Certificate of Achievement

**Seconded by:** Word

**Comments/discussion:** Repackage existing certifications to meet modern needs. The certificates are stackable and provide a direct path into industry.

**Motion carried.**

**College:** San Bernardino Valley College

**Program Name:** [Social Media Narrative Production](#)

**Motion:** Raman moved to recommend Social Media Narrative Production Certificate of Achievement

**Seconded by:** Word

**Comments/discussion:** Repackage existing certifications to meet modern needs. The certificates are stackable and provide a direct path into industry.

**Motion carried.**

**College:** San Bernardino Valley College

**Program Name:** [Social Media Field Production](#)

**Motion:** Raman moved to recommend Social Media Field Production Certificate of Achievement

**Seconded by:** Word

**Comments/discussion:** Repackage existing certifications to meet modern needs. The certificates are stackable and provide a direct path into industry.

**Motion carried.**

**College:** San Bernardino Valley College

**Program Name:** [Production](#)

**Motion:** Raman moved to recommend Production Certificate of Achievement

**Seconded by:** Word

**Comments/discussion:** Repackage existing certifications to meet modern needs. The certificates are stackable and provide a direct path into industry.

**Motion carried.**

**College:** San Bernardino Valley College

**Program Name:** [Post-Production](#)

**Motion:** Raman moved to recommend Post Production Certificate of Achievement

**Seconded by:** Word

**Comments/discussion:** Repackage existing certifications to meet modern needs. The certificates are stackable and provide a direct path into industry.

**Motion carried.**

**College:** San Bernardino Valley College

**Program Name:** [Media Development](#)

**Motion:** Raman moved to recommend Media Development Certificate of Achievement

**Seconded by:** Word

**Comments/discussion:** Repackage existing certifications to meet modern needs. The certificates are stackable and provide a direct path into industry.

**Motion carried.**

**College:** Norco College

**Program Name:** [Entrepreneurial Essentials](#)

**Motion:** Raman moved to recommend Entrepreneurship Essentials Certificate of Achievement

**Seconded by:** Frost

**Comments/discussion:** Stackable certificates.

**Motion carried.**

**College:** Norco College

**Program Name:** [Entrepreneurial Foundations](#)

**Motion:** Raman moved to recommend Entrepreneurship Foundations Certificate of Achievement

**Seconded by:** Frost

**Comments/discussion:** Stackable certificates.

**Motion carried.**

**College:** Norco College

**Program Name:** [Entrepreneurship and the Team](#)

**Motion:** Raman moved to recommend Entrepreneurship and the Team Certificate of Achievement

**Seconded by:** Frost

**Comments/discussion:** Stackable certificates.

**Motion carried.**

**College:** College of the Desert

**Program Name:** [PUBLIC SAFETY CERTIFICATE OF ACHIEVEMENT](#)

**Comments/discussion:** The college requested removing this certificate from the agenda until future time.

**College:** College of the Desert

**Program Name:** [Community Health Worker: Trauma Informed Care](#)

**Comments/discussion:** Certificate tabled until next meeting.

**College:** Chaffey College

**Program Name:** [Professional Baking and Patisserie](#)

**Motion:** Parks moved to recommend Professional Baking and Patisserie Certificate of Achievement and A.S. Degree

**Seconded by:** Benoit

**Comments/discussion:** Certificate to meet industry needs.

**Motion carried.**

#### Other

- CCCAOE Updates - Book your hotel for the Spring 2020 Conference
  
- [Collaborative Programs Advisory](#) - Tabled for December meeting.
  - MSJC in conversation with CCCO with two partners outside our region to have a program in Cyber Security. The collaborative program can be in any CTE program.
    - Marilyn Harvey shared an overview of Collaborative Program.
      - The goal is to address needs and if there is a gap. CCCCO to show you can create a collaborative program and help fill the “gaps” whatever those may be.
      - The goal is also to best meet the needs of the college.
      - Invite the CCCCO to our next meeting to help “guide” anyone who is interested in participating.
      - The Deans discussed some issues and concerns regarding the Collaborative Programs. Joyce will reach out and ask if they can join us 1-13-20.

Review and Approval of Minutes: December 18, 2019 Meeting

Motion to approve the minutes from the December 18, 2019 CTE Deans meeting.

**Motion by:** Raman

**Seconded by:** Word

**Motion carried.**

Meeting adjourned at: 2:05pm

**Next meeting:** 1/13/20, 1pm, Online via Zoom Meeting

**Info:** <https://cccconfer.zoom.us/j/8864839238>

Telephone: Dial: +1 646 558 8656 (US Toll) or

+1 408 638 0968 (US Toll)

Meeting ID: 886 483 9238