

Stagecraft Advisory Committee Minutes

April 12, 2024, 5pm

Location: Locke 325

Members Present: Kevin Bautch, Eric Fetske, Jennifer Johnson, Hugh Litfin, Matthew Litfin, Kishor Patel, Jonathan Singer,

Members Absent: Dennis Beasley, David Qualls, Craig Vincent

Agenda

Welcome

Status reports

-Adjunct hiring

Adjunct pool is open. We are hoping to review the pool before Fall semester, but due to HR backlog we may not be able to.

-New equipment 2023/24 fiscal

-Perkins

All Perkins funded equipment for fiscal 23/24 has arrived with the exception of the dress forms. Dress forms have faced various delays, but are expected to ship by end of April.

-Campus one-time funding

All one-time funded items have been purchased with exception of a few accessories that are being determined as equipment is set-up and tested

-Other funding updates

Campus one time funding for 24/25 fiscal has been submitted.

Waiting for 24/25 Perkins applications to be released. The process has been delayed by administrative turnover in CTE and Workforce Development.

Old Business

-New members recruiting update

Reached out to Molly Goodwin (stage manager) Duncan Northern (President of TINC Productions) both declined due to work schedules. If anyone has any contacts for new member, please send them to the group

New business

-Course Curriculum

Drama 12 Drafting

Has not been drawing enrollment. Will likely be deactivated due to lack of enrollment.

Drama 21C Stage Sound III

Has not been drawing enrollment. May be able to delay deactivation for now due to course sequence disruption from Covid shutdown.

Drama 22C Stage Lighting III

Has not been drawing enrollment. May be able to delay deactivation for now due to course sequence disruption from Covid shutdown.

Possible future changes

Discussion of what changes may be needed to other curriculum if these courses are deactivated. Drafting component of Drama 24A and 24B will be expanded if Drama 12 is deactivated. Drama 21B and 22B may see minor revision if 21C and 22C are deactivated.

Discussed possible revision of Drama 15C to focus more on hair and wigs. Future revision is a possibility, but not at this time.

Committee agreed to not contest deactivation of Drama 12, and to request to keep Drama 21C and 22C if deactivation is proposed.

Committee agreed to changes in Drama 21B, 22B, 24A and 24B curriculum as need if other course are deactivated.

-Certificates

General Stagecraft

Revision submitted as previously discussed, approve, waiting for activation in summer 2024.

Scenic Technician

Discussion of final version of certificate for submission, no changes

Scenic Artist

Discussion of final version of certificate for submission, no changes

Stage Electrician

Discussion of final version of certificate for submission, suggestion to add a basic Electrical course to electives group. Elec 30 determined to be best fit.

Discussion of course offering schedule and impact on completion, enrollment will need to increase to justify additional offerings.

Costume Technician

Discussion of final version of certificate for submission, discussed possible benefits of adding Fashion program Pattern Drafting course. Decision to move forward with certificate as currently written while investigating future addition of this course.

Hair and Makeup Artist (approved as Stage Makeup Technician)

Discussion of final version of certificate for submission, no changes

Non-credit Certificates

Discussion of future creation of Mirrored Non-Credit Certificates.
These certificates will be created after approval of new certificates.

Committee agreed to move forward with submission of Certificates as presented with addition of Elec 30 in Stage Electrician Certificate.

-Student recruiting

Invited Dress/performances

Discussion of recruiting plan – continued outreach to high schools and community groups, work with dean to allow free tickets for school groups and/or free student previews for shows.

Committee agreed with recruiting plan and encourages continued efforts.

-Equipment funding requests

Costume:

Juki MO-735 Sergers (3-5)

Adjustable height cutting table

Ergonomic Sewing chairs (10)

Wig workstations

Various storage and organization equipment- shelving, flammables cabinet, make-up cabinet

Industrial Irons (2)

Lighting:

LED Pars for Studio

Additional Cyc Lights

Movers w/ Shutters (**determined to delay request**)

LED followspots (**determined to delay request**)

Sound:

Clear-com, 2 base stations, 20 beltpacks, 25 headsets

Scene Shop:

Zero Throw Casters (40-50?)

Other:

Stage curtains (4 legs, 2 borders for Tillie Lewis, 6, 6' panels, 2 12' panels for Studio Theatre)

Committee agreed to allow faculty to determine priority status for these requests, and to move forward with requests as allowed by application process.