

MEETING MINUTES



IT/Cyber Advisory Board

Date: Monday, October 20, 2025

Time: 10:30 am

Meeting called to order by: Paul Kuttig @ 10:40a

ATTENDEES

Paul Kuttig	Cerro Coso Community College
Valerie Karnes	Cerro Coso Community College
Nicole Griffin	Cerro Coso Community College
Tim Randolph	Cerro Coso Community College
Terri Hack	Cerro Coso Community College
Jaelyn Christy	Grand Canyon University
Sharon Boyer	JT4
Robert Kight	Booz Allen - KightRobert@gmail.com
Stephen Wainscott	Booz Allen wainscott_stephen@BAH.com

Gerald Baker	Gerald.baker@JT4llc.com
Austin Sandoval	austin.sandoval@JT4llc.com
Suzie Ama	Cerro Coso Community College
Katherine Cervantes	CTE Admin Secretary

SPRING 2025 MINUTES REVIEW (PAUL)

- Motion to accept the minutes – Paul, Tim seconds
- Minutes will be emailed out.

INTRODUCTION (PAUL)

- Any additions/changes to the agenda?
 - Valerie to update on IT Cyber Program

COLLEGE UPDATE (NICOLE)

- Via zoom
 - "Sorry all - I'm traveling and found myself with only 2% battery left and charger is packed. College updates were just going to be that this group is doing a lot of innovative things to connect our students to high-demand high-quality jobs. Kudos to this team! With new curriculum and programs on the way, career exploration, community events, along with internship integrations in the class. Have a great meeting, and sorry I couldn't be there!"

CYBER/IT SECURITY PROGRAMS/CURRICULUM (VALERIE/SUZIE)

- IT Cyber Program Review (Valerie)
 - **Data Analyst I Certificate of Achievement** Update (Nicole/Valerie)
 - Redeveloped over the summer: moved to 18 units (instead of 12), added excel, Power BI and big data skill sets
 - **Certificate and Associates**
 - **Artificial Intelligence (AI) program development** (Tim/Valerie)
 - Developed over the summer (info – see handout)
 - Includes 4 courses for certification
 - Ethical and human considerations is an important course added in all 3 pathways.
 - AI is a moving target, we don't know where the use of AI will be 1 year from now
 - Students are afraid of being accused
 - Employers are starting to use AI more and are getting pressured to integrate it more
 - LCAT requirements – a lot of these courses cover what's needed
 - Resume building is also important – incorporate LCATS in the resume building course for the IT Specialist (upcoming)
 - Possible bootcamp after pathway completion, BEFORE taking the test (CompTia, TestOut)
 - Bridging the gap for experience and certification
 - Will fees be included in course? – we will try it first with security+ first
 - Will that bootcamp be available for people who need to re-cert?
 - Can that be opened to people who are not students, but need/want to re-certify?
 - College is working on “Credit for Prior Learning” for those who have experience but no official certification or degrees.
- **Computer Science Associate of Science Degree** (Suzie)
 - Transfer degree still on the books and the curriculum is now in approvals
 - Development side of AI – another pathway option
- **All for a vote to move forward with developed pathways – unopposed.**

CYBER SECURITY BACHELOR'S DEGREE UPDATE (NICOLE/VALERIE/PAUL)

- Still in Limbo

TESTING CENTER UPDATE (PAUL)

- Working through locations at IWV site
- ETA End of Fall 2025

EMPLOYER NEEDS – OPEN FORUM

- List of graduates what completed the program – for employers
 - Offer to distribute graduate names to local employers
- Faculty push students to attend job fairs
- CCC received a grant to expand/redevelop our Career Center
- Job Search Prep for students – Resume Proofing, targeting to specific jobs Private vs Govt

ADDITIONAL ITEMS?

- Imbedded Internship opportunities

- Nexus Edge: Partnering w/private sector big name (Google, Northrup Grouman, etc) to offer micro internships (5-week)
 - It won't just apply to AI, but other IT pathways
- Meeting times/Locations?
 - Monday's are rough
 - Tech Grid is good
 - JT4 Meeting room is an option – Old Victory Market: 216 W. Ridgecrest Blvd
 - April 13th or 20th ?

ADJOURN

- Paul Kuttig @ 11:46a