

## ADS Advisory minutes Fall 2024

Meeting Date/Time: 2:00 pm November 14, 2024

Called to Order: 2:05pm

Adjourned: 2:53pm

### Participants:

Christina Granillo

Araceli Alvarez

Maria Lopez

Lorenzo Lujano

Grace Michelle Sparks (student)- No Show

### Content:

- Updates regarding the program – Accreditation
  - CAADE – approved for 3 years, accredited until March 2026
  - CADTP – Indefinite membership, no need for action currently
  - CCAPP – Approved for 2 years, accredited until 2026
- Assessment of program: deficiencies and resolutions
  - Deficiency 1- RESOLVED- The self-study of required and elective courses does not match the website or catalog description of required courses.
    - Some of the classes were modified and renamed to ensure the self-study of required and elective courses matched with the required courses.
  - Deficiency 2- RESOLVED- The ADS 106 Crisis Intervention class does not meet the requirements for Individual Counseling. It is recommended that this class be made an elective and that PSYC 220, Counseling and Interviewing, be required.
    - ADS 106 has been updated and now meets states standard.
  - Deficiency 3 – RESOLVED- The elective class for Law and Ethics, which is not listed in the catalog or website as required for the certificate, is a philosophy course on ethics in general and not specific to SUD counseling. It does not include a curriculum on laws specific to SUD counseling. It is recommended that a Law & Ethics course in SUD counseling be created.
    - ADS 111: Law and Ethics in Alcohol and Drug Studies course was created, and the curriculum Committee approved the course on March 10, 2022, and the Board of Trustees Approved the course on April 12, 2022.
    - The class is being offered in Spring 2025 and will be part of the regular rotation of classes.
  - Deficiency 4- RESOLVED– There were some concerns about the content of ADS 101, ADS 104, and ADS 107, but the questions could be cleared up by reviewing the syllabi rather than the course outlines. In the future, please include the syllabi for courses rather than CORs
    - CORs have been updated and meet accreditation standards, CAADE accreditation moved forward with new descriptions and CORs.
- Approval of Moving Programs Forward
  - Motion – Approve following programs with no changes
    - Associates Degree in Alcohol and Drug Studies
  - Maria moves to approve and Arceli seconds approval of motion

#### Future recommendations from Spring 2023:

- All courses are being offered in a sequence
- Offer 220 en lieu of 300 hours for certification, look to minimize stress for student and faculty-
  - There was a misinterpretation of what accreditation is looking for, they still require a total of 300 hours, 45 hours of class instruction, and 255 in field practicum hours for a total of 300 hours. Mrs. Alvarez has applied this standard in her practicum classes.
- Update textbooks in all ADS courses.
  - All textbooks have been updated
- Review all ADS CORs to ensure that the information is accurate and current
  - All CORs have been updated, ADS 102 was the last one needing to be updated and it is currently in Curriculum.

#### Future recommendations Fall 2024

- Add information about practicum courses and expectations to Student Handbook
- Being Advertising with Accreditation Agencies
- Meet w/ SASS Division to introduce AA Degree
- Work with Jaelyn to secure Strong Workforce monies
  - Advertising
  - Practicum students
  - Personal development