

## **Agenda Minutes**

### **Bachelor's Degree in Restorative Justice**

**October 18th, 2024**

#### **Initial Pre-Advisory Meeting With Faculty and Industry Partners**

**Faculty Representatives: Rich Kamei, Bridget Bershad, Megan Torrey-Payne, Elizabeth Kronbeck, Mary Jane Biancheri, Ben Salazar, and Cameron Hastings**

**Administration Representatives: Dr. Ryan Cornner, Dr. Michael Ritterbrown, Dr. Federico Saucedo, Agnes Eguaras, and Michelle Ramirez**

**Industry Representatives: Dr. Jesus Corral (L.A. County Probation Department), and Scott Svonkin (California Council on Criminal Justice Behavior Health)**

#### 1) Initial Feasibility Assessment

##### a) Timeline and Tasks to Date

Dr. Saucedo reviewed the current timeline form and completion of tasks to date. A brief overview of the labor market information obtained to date was also conveyed. Dr. Cornner provided an overall summary of the purpose and interest of developing a bachelor's degree. Formal introductions by all were made.

#### 2) CCCCCO [application](#)

Dr. Saucedo reviewed the application template and the CCCCCO website where the documents are housed.

#### 3) Themes and Subject Focus Areas Overview

##### a) Program Learning Outcomes

Initial discussions on overall themes and subject focus areas were held. Industry partners provided input on areas of focus, industry needs, and ideal courses for the bachelor's degree. There was also a discussion on preliminary program learning outcomes with identified themes.

#### 4) Bachelor's Degree Unit Requirements

##### a) Sample BA degrees: [Solano BioTech](#), [Santa Ana OTA](#)

Current bachelor's degrees were reviewed to acquaint the group with structure, units, semesters, and program length overall.

#### 5) Discussion of Proposed Program Design & Courses

##### a) Program Design Template

Dr. Saucedo facilitated the discussion on identifying courses for the program. Subject areas met as subgroups to discuss the ideal courses that would be part of the program. The industry partners provided input related to the program design and initial curricular content areas.

#### 6) Next Steps

Dr. Saucedo was tasked with clarifying the minimum qualifications for faculty and associate degree requirements. The Administration requested that department leads confirm which faculty will be tasked with developing the initial course framework. Once these individuals were identified, they would be given specific instructions by the administration on how to complete the curriculum task.

#### 7) Adjourn

The meeting was adjourned at 2:00 p.m.

### **Proposed Program Description**

Glendale Community College (GCC), in partnership with the Los Angeles County Probation Department, is proposing development of a Baccalaureate in Restorative Justice and Rehabilitation program. Existing programs in criminal justice, social work and law, have elements of restorative justice embedded in curriculum, but fail to address the unique roles of those serving in probation services. Furthermore, criminal justice programs often lack the interdisciplinary breadth to provide students with skills and understanding on human development, community and family dynamics, mental health intervention, and cultural trauma-informed practice.

While law and social work programs lack the understanding of the unique role that probation services play in rehabilitation and the promotion of safe and equitable communities. This program provides educational underpinnings specifically designed to support modern probation services and evidence-based rehabilitation. This program will provide dynamic interdisciplinary instruction involving human development, addiction studies, social and behavioral sciences, and a

foundational understanding of the role of probation in promoting social justice and the empowerment of individual clients in their communities.

### **General Requirements:**

All baccalaureate degrees offered by a California community college must meet the minimum requirements outlined in this section. These requirements are designed to ensure the baccalaureate degrees are equivalent or superior to other baccalaureate degrees offered by other regionally accredited community colleges or universities throughout the United States. Each degree program must include the following:

1. A combination of lower division and upper division coursework totaling a minimum of 120 semester or 180 quarter units that are applicable to a baccalaureate degree as defined within these guidelines. A minimum degree requirement of 60 semester credits or 90 quarter units at the associate level.
2. At least 36 semester or 54 quarter units of **lower division general education** is required
3. Completion of a minimum of 40 semester or 60 quarter units of **upper-division courses**
4. At least nine semester or 13.5 quarter units of **upper-division general education coursework** is required.
5. The general education requirements are integrated and distributed to both lower and upper division courses.

### **BA Degree Structure *Sample With Minimum Units***

- **Total Units:** 120 Semester Units (MINIMUM)
- **Lower Division:** 60 Units
  - 39 Units of General Education (CSU-GE or IGETC Pattern)
  - 21 Units of Major Preparation (e.g., AST in ADMJ:18-19 units)
- **Upper Division:** 60 Units
  - 9 Units of Upper Division General Education
  - 40 Units of Upper Division Major Courses
  - 6 Units for Capstone and Internship