



Business & Law Disciplines  
Advisory Board Meeting  
September 11, 2025  
12:00 pm – 1:00 pm

MINUTES  
Attendees:

**Advisory Board Members:**

ACC	Teri	Parker
ACC	Taewon	Yang
MAG	Kimberly	Starrs
MAG	Joseph	Tormey
RLE	Mary	Baez
LAW	LaChelle	Woodert

**Guests:**

New York Life	Trisha	Rudd
Altura	Karina	Cocoletzi
Chase Bank	Cari	Gordon
Independent Living Partnership	Cat	Ferguson
ACU Web Inc.	Alondra	Valencia
Goodwill So Cal	Marisa	Battiest
Heatcraft	Maliha	Williamson
Riverside City College/ Job Developer	Meriel	Anderson-McDade
Riverside County District Attorney's Office	Naleili	Reyes

<b>Faculty:</b>		
RCC	Laneshia	Judon
RCC	Chie	Ishihara
RCC	Kinnari	Bhavsar
RCC	Jennifer	Corr
RCC	Marjorie	McPike

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12:00 pm – 12:10 pm Welcome & Enjoy Lunch!

- Laneshia Judon, J.D., Esq. *Professor of Business, Department Co-Chair*, Business, Information Systems & Technology
- Dr. Shari Yates, *Dean of Instruction*, Career and Technical Education and Associate Dean, Thea Quigley
- Recognition of Board Members & Faculty Members
- Recognition of Guests

12:15 pm – 12:50 pm Current Business and Curriculum

- Curriculum Approvals needed
  - Accounting Certificate update – Jen and Marjorie discussed the updates in the Accounting discipline as reflected on the Power Point presented.
  - Development of new business tax course – ACC 68 – as reflected in the table, below, “Credit Courses – New Course.”
    - Terri moved, Kim seconded. No abstentions or objections. The motion carried by consensus.

#### Credit Courses – New Course

COURSE	TITLE	COMMENT
ACC 68	Taxation of Business Entities and Fiduciaries	New course

- Develop a Business Taxation Certificate to add ACC 68 to the outline of the existing Tax Preparer certificate to 18 units.
  - Terri moved, Mary seconded. No abstentions or objections. The motion was carried by consensus.
  - Modification to existing Accounting Concentration program
    - 30 Unit Accounting Concentration Certificate
    - Modify Existing Business-Accounting Concentration
    - Delete ACC 61 (to electives) and add ACC 19 and ACC 19L
    - Add Accounting for Managers – ACC 40
    - ACC 67 and new ACC 68
      - Mary moved, Joseph seconded. No abstentions or objections. The motion was carried by consensus.

AS/CE	TITLE	COMMENT
AS523/ AS523C/CE523	Business Administration: Accounting Concentration – Associate of Science Degree and Certificate of Achievement	Delete ACC 61, Add ACC 19, ACC 19L, ACC 40, ACC 55/CAT 55, ACC 67, and ACC 68 to elective courses.

- Concept of Stackable – *Chie explained the concept of stackable certificates. Dr. Yang asked if there was demand for the courses in the certificates. Chie responded yes there are. Teri asked about the funding for the programs. Dr. Yates discussed that our BUS discipline courses’ baseline enrollment in 2019 has been exceeded in 2025 and discussed the funding is determined by the*

state. Our discipline pays for other CTE discipline courses. Chie asked for a vote. Kim moved, Teri seconded. No abstentions or objections. The motion was carried by consensus.

- All BUS-unifying naming conventions. This should include “BUSINESS ADMINISTRATION” for concentrations and certificates in the catalog: **BUS (General Business, Global), HR, MAG, and MKT.**  
– Chie called for the vote. Teri moved, Kim seconded. No abstentions or objections. The motion was carried by consensus.
- Specialized Area Credential (SAC) 5-course program name change and course content - Chie called for the vote. Teri moved, Mary seconded. No abstentions or objections. The motion was carried by consensus.
- General Business, HR, MAG Special Area Credential to State Approval - Kinnari called for the vote. Joseph moved, Mary seconded. No abstentions or objections. The motion was carried by consensus.
- General Business and Management AS degree concentration courses – add concentration electives in General Business and an additional required course as an OR in Management as described in the “Credit Program – Modifications,” below. Kinnari called for the vote. Mary moved, Dr. Yang seconded. No abstentions or objections. The motion was carried by consensus.
- MKT 25 course name change from “Marketing for Professionals” to new name, “Marketing for Workplace Success.”- Kinnari called for the vote. Mary moved, Dr. Yang seconded. No abstentions or objections. The motion was carried by consensus.
- BUS 51 E-Commerce update - Kinnari called for the vote. Mary moved, Dr. Yang seconded. No abstentions or objections. The motion was carried by consensus.

### Credit Program – Modifications

AS/CE	TITLE	COMMENT
AS1036 AS1036C CE1036	Business Administration: Global Enterprise – Associates of Science Degree and Certificate of Achievement	Name change from Global Enterprise to Business Administration: Global Business Concentration and Certificate of Achievement
CE1042	Global Industry - Certificate of Achievement	Name change to Business Administration: Global Business Specialized Area Credential
CC8040	Global Industry – Certificate of Completion	Name change to Business Administration: Global Business Certificate of Completion
CE1062	General Business – Certificate of Achievement	Name Change to Business Administration: General Specialized Area Credential
CE1062	General Business – Certificate of Achievement	Course Change  Add MKT 25, delete MKT 20 Add BUS 40, delete BUS 48
CE 868	Human Resources Locally Approved Certificate	Name Change to Business Administration: Human

		Resources Specialized Area Credential
CE1063	Management – Certificate of Achievement	Name Change to Business Administration: Management Specialized Area Credential
CE879	Industry Marketing – Certificate of Achievement	Name Change to Business Administration: Marketing Specialized Area Credential
CE 868 CE1063 CE1062	HR Specialized Area Credential Management Specialized Area Credential General Business Specialized Area Credential	Take to Consortia for State Approval
AS524/AS524C/CE524	General Business Concentration - Associate of Science Degree and Certificate of Achievement	Add in electives: MKT 25: Marketing for Professionals and MAG 40: The American Management Association Certified Professional in Management
AS521/AS521C/CE521	Business Administration: Management - Associate of Science Degree and Certificate of Achievement	Add in Concentration Requirement: MAG 44: Principles of Management (existing) OR MAG 40: The American Management Association Certified Professional in Management (new)

- Pathway to Law Updates – LJ went over the newest Paralegal program electives and the use of the courtroom classroom for many student classes and activities, such as mock trial, VITA, and club meetings. LJ discussed the addition of the law schools to the Pathway to Law program.
- Approval of Minutes from Fall: November 13, 2024 – LJ asked for a vote to approve the minutes. Kim moved to approve the minutes. Dr. Yang seconded. No abstentions or objections. Motion carries by consensus.

12:50 pm - 1:00 pm      Open forum to share Business/Law trends  
Closing Comments

1:00 pm                      Adjourn