

FULLERTON COLLEGE

Construction Technology & Facility Maintenance Program

Construction Technology & Facility Maintenance Program

Advisory Committee Meeting Minutes

Date: Spring 2026

Time: May 6, 2026 – 6:30 pm

Location: Room 710

Meeting Called By: Jonathan Keller

CALL TO ORDER / INTRODUCTIONS / ATTENDANCE

The Spring 2026 Advisory Committee Meeting for the Fullerton College Construction Technology & Facility Maintenance Program was called to order by Jonathan Keller. He welcomed attendees, provided an overview of the meeting purpose, and thanked advisory members, faculty, and industry partners for their continued participation and support.

Purpose of Meeting:

- Engage industry partners in validating curriculum and workforce alignment
- Review program growth, constraints, and capacity challenges
- Document advisory recommendations for institutional planning and governance
- Strengthen partnerships supporting workforce readiness

Attendees:

Jonathan Keller

1. Jacob McFee

2. Dave Granville

3. Andrew Hobbs

Facilitator / Instructor

Instructor / Contractor

Contractor

Facility Manager / Director

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4. <u>Nick Lopez</u>	<u>City of LA Building Inspector</u>
5. <u>Lee Williamson</u>	<u>Building Inspector-Instructor</u>
6. <u>Aren Mendoza</u>	<u>Contractor</u>
7. <u>Suzel Collin</u>	<u>Student</u>
8. <u>Jimmy Morales</u>	<u>Student</u>
9. <u>Jacob Mosbergen</u>	<u>Student</u>
10. <u>Maria Hernandez</u>	<u>Student</u>

APPROVAL OF PREVIOUS MINUTES

Minutes from the April 14, 2025 Advisory Meeting were reviewed, including continued discussion topics such as:

- Program growth and course updates
- Facility and lab limitations
- Equipment, staffing, and budget constraints

A motion to approve the previous minutes was made, seconded, and approved by all in attendance.

WORKFORCE DEMAND ANALYSIS

The committee reviewed current workforce conditions impacting construction and facility maintenance.

Key Points:

- Ongoing regional shortages of skilled labor continue to intensify
- Employers report difficulty finding candidates with applied, hands-on experience
- Increasing demand for hybrid skill sets (mechanical, systems, safety, troubleshooting)
- Strong alignment between program training and workforce needs confirmed

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Advisory members emphasized the importance of maintaining applied, lab-based instruction to reduce onboarding time and increase workforce readiness.

INSTRUCTIONAL CAPACITY / FACILITIES

Significant discussion focused on **instructional space constraints** and their direct impact on program growth.

Findings:

- Labs and classrooms are operating at or beyond capacity
- Enrollment growth is limited despite clear demand
- Students experience delays completing programs due to space limitations
- Hands-on training quality and safety are impacted by overcrowding

Advisory Affirmation: Expansion of instructional space is essential to meet workforce demand and maintain instructional quality.

INSTRUCTIONAL STAFFING

The committee reviewed staffing needs to support program expansion and sustainability.

Discussion Summary:

- Growing enrollment requires increased instructional staffing
 - Adjunct faculty provide value but cannot support full program leadership needs
 - Additional full-time faculty is required for curriculum oversight and program stability
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CLASSIFIED INSTRUCTIONAL SUPPORT

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The advisory committee discussed operational challenges related to materials, tools, and lab preparation.

Key Issues:

- Faculty currently manage procurement, inventory, and lab setup
- This reduces instructional efficiency and increases workload
- Comparable programs utilize dedicated technicians

Recommendation:

- Establish a **shared full-time instructional technician** supporting Construction and Welding programs
 - Improve safety, efficiency, and instructional quality
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BUDGET AND RESOURCE NEEDS

The committee reviewed budget pressures impacting program quality.

Key Points:

- Rising costs for materials, tools, and safety equipment
- Underfunded labs impact training effectiveness and student safety
- Need for industry-standard equipment to maintain relevance
- Continued lack of department vehicle affects logistics and materials transport

Advisory Affirmation: Increased funding and resource allocation are essential for maintaining program quality and workforce readiness.

PROGRAM SUSTAINABILITY / SUCCESSION PLANNING

The advisory committee discussed long-term sustainability.

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Highlights:

- Importance of planning for leadership transitions
 - Need for continuity in curriculum, partnerships, and program direction
 - Value of mentorship and overlap in staffing transitions
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CURRICULUM UPDATES & APPROVALS

Jonathan Keller presented curriculum updates for advisory review.

New Certificate Credentials Proposed:

- Facility Maintenance Technician Certificate
- Facility Management Certificate
- Construction Management Certificate
- Residential Construction Technician Certificate
- Associate of Science – Facility Management

Updated Programs:

- Construction Administrative Assistant Certificate
- Construction Estimating Skills Certificate
- Construction Inspection Certificate & A.S.
- Construction Technology Certificate & A.S.
- Construction Management A.S.

Course Updates Include:

- OSHA 30 and equipment training
- EV charging installation
- Solar / PV systems
- Building automation and facilities operations courses

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Advisory Action:

All curriculum updates and new programs were **reviewed and unanimously supported**.

FORMAL ADVISORY RECOMMENDATIONS (SPRING 2026)

The advisory committee reached consensus on the following:

1. **Expansion of Instructional Space**
 2. **Hiring of Additional Full-Time Faculty**
 3. **Implementation of Classified Instructional Support Position**
 4. **Continued Curriculum Modernization and Workforce Alignment**
 5. **Long-Term Program Sustainability Planning**
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MOTIONS AND VOTING

Motion 1: Support for additional Full-Time Faculty / Succession Planning

→ Approved unanimously

Motion 2: Support for Shared Instructional Technician Position

→ Approved unanimously

Motion 3: Approval of Maintenance Curriculum and New Courses

→ Approved unanimously

Motion 4: General Advisory Recommendations and Program Direction

→ Approved unanimously

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ANNOUNCEMENTS / DISCUSSION

- Continued industry demand for skilled workers reinforced program importance
 - Advisory members reaffirmed strong support for the program
 - Ongoing collaboration between college and industry emphasized
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NEXT STEPS

- Document and forward recommendations for institutional and governance review
- Continued program development aligned with workforce demand
- Evaluate options for space, staffing, and funding support

Next meeting to be scheduled for **late 2026 or early 2027**.

ADJOURNMENT

The meeting was formally adjourned at 7:30 pm by Jonathan Keller.

All attendees were thanked for their continued support and engagement in advancing the program.

Submitted by:

Jonathan Keller, facilitator