

**Advisory Meeting
Administration of Justice and Corrections
April 25, 2019**

Agenda: NOTES

1. Welcome and Introductions.
 - a. ***Have everyone introduce themselves.***

2. Current Program Status.
 - a. ***Dedicated AJ Room #931 (MVC) - AJ has been assigned a dedicated classroom within the 900 building (931). The classroom seats 40 students and equipment/technology upgrades (computers, computer desks, chairs, and AV) will be obtained through Strong Workforce Funds. Classroom should be done by August 1, 2019.***
 - b. ***Dedicated AJ Room SJC - Staff is working to obtain a dedicated classroom on the SJC campus. We are also with those assigning the classrooms to see if AJ can get a room with computer technology. Kaye will also assist in this.***
 - c. ***Temecula Campus – With the purchase of the new building in Temecula (2018), we need to start looking at daytime classes for the 2020 semester. How many and what times are best? Volunteers to teach at Temecula are Rick Martinez, Eric Hernandez, and Jim Cole.***
 - d. ***Murrieta Valley HS - Staff is requesting one AJ class be instructed per semester in the detached buildings at the HS. AJ101 Criminal Law will be the first course. Robert Spivacke will volunteer if needed.***

3. 3000 Building Update.
 - a. ***Classroom – The classroom is completed. New desks, chairs, computers and AV will be in by July 1, (funded through Strong Workforce).***
 - b. ***Forensic Lab – The lab is completed. New desks, chairs, and AV will be in by July 1 (funded through Strong Workforce).***
Equipment – Equipment ordered includes (2) dusting stations, (1) fuming station, (1) comparison microscope, (2) alternate light source kits, (2) evidence packaging kits, (4) DUI/drug testing kits, and (2) fingerprint evidence processing kits (funded through Strong Workforce).

We are also creating a new course AJ-124 Introduction to Forensics for Law Enforcement with the goal to expand to a certificate or even a degree in forensics and/or crime scene investigation. We are trying to hire a forensics expert to teach. Several recommended Cori Kopitzke from the Riverside Sheriff's Department.

- c. Simulator Room – *The simulator room is complete. The driving simulator and use-of-force simulator will be in by July 1 (funded through Strong Workforce). Steve Favero will be our lead “staff” trainer for the simulators as not only is he a current trainer, but these are the same simulators used by the Riverside Sheriff’s Department.*
 - d. Mat Room – *The mat room is complete. We are currently ordering all equipment needed for the corrections academy. Rick Martinez and I will prepare the equipment list to purchase (this will also be funded via Strong Workforce).*
4. Equipment Updates.
- a. Use-of-force Simulators (arrived). *Training will be schedules and notification will be sent out to attend.*
 - b. Driving Simulator (on its way).
 - c. 3D Scanner – *We were able to purchase a 3D scanner through Perkins funds. This scanner will work well with our AJ128 Traffic Investigation, AJ108 Criminal Investigation, AJ103 Criminal Evidence, and AJ124 Courses. Training to be announced soon.*
 - d. Lap-tops (SJC) Campus – *We were able to purchase laptops through a RAP for students to use at the SJC campus should we end up in a room without computers. Issues are where to store the computers.*
5. New Courses.
- a. Introduction to Private Security AJ-098 (Fall 2019) – *we are ready to teach this course. Rick Martinez will teach the first class.*
 - b. Introduction to Forensics for Law Enforcement AJ-124 (Spring or Fall 2020). *In addition to this course, we discussed focusing on forensics and/or crime scene investigation through the creation of a new certificate or even a degree. All were in support as this not only creates a new certificate/degree, but it also opens a new career path – especially for those who do not want to be a sworn officer, but still want to work under the umbrella of criminal justice. More on the investigative side. There are also many employment opportunities.*
 - c. State Approved Corrections Certificate (In Progress) – *working to create a new/updated certificate program to include AJ105 Report Writing.*
 - d. Employment Concentration in Private Security/Loss Prevention (Fall 2019). *Creating a new certificate in private Security/Loss Prevention. Many jobs available. In addition, there are students who for whatever reason many do not qualify for law enforcement but can still work security.*
6. Strong Workforce Grant.
- a. Classroom Technology – *computers, desks, chairs and AV for room 931; computers, desks, chairs, and AV for the classroom in the 3000 building; AV and instructor desks for the forensic lab and mat room.*
 - b. DUI Equipment – *for our AJ128 class and funded via Perkins.*

- c. Mobile Crime Scene Vehicle - ***it is a long-shot, but I will be submitting for this through Strong Workforce. While we now have a lab on the MVC campus, we have nothing similar on the other campuses. Feedback included the fact this could be a good marketing tool for our program. We can also use it in other classes. Issues – how do we get it there? Insurance costs? Maintenance?***
- d. Mat Room Equipment – ***Rick Martinez and I will work on this.***

7. Internships.

- a. ***We need to work closer with our police partners to increase internships. We currently have internships at Riverside Sheriff Perris and San Jacinto Stations, Hemet PD, and Murrieta PD.***

8. Wrap-up.

- a. ***Thanks for all your hard work.***

Attendance:

William Farrar - MSJC

Rick Martinez - MSJC

Eric Hernandez – MSJC

Jim Cole - MSJC

Dean Hardin – Rialto PD

Steve Favero – Riverside Sheriff's Department

Dave Brown – Hemet PD (Retired)

Robert Webb – Hemet PD

Matthew Hamner – Banning PD

Randy DeAnda – Rialto PD

Ivan Delgadillo – Rialto PD

Mark DiMaggio – Palomar College PD